

### Address changes

We ask all members to report address, e-mail and name changes to us on their next visit to the Ludothek. Thank you very much!

The Thalwil Ludothek Staff and Members are grateful for all co-operation in this respect.

## ***Membership rules for the Thalwil Ludothek***



Ludothek Thalwil  
Toy Library  
Gotthardstrasse 62  
8800 Thalwil  
[www.ludothalwil.ch](http://www.ludothalwil.ch)

### **Opening Hours**

Tuesday: 15:00 - 17:00

Thursday: 9:00 - 11:00

Friday: 17:00 - 19:00

First Saturday of the month: 10:00 - 12:00

*Closed on Public Holidays  
and during school Holidays*

### **Contact:**

[info@ludothalwil.ch](mailto:info@ludothalwil.ch)

Telephone during opening times:

044 720 65 20

The Ludothek belongs to the Swiss Ludothek Institute

### General Rules and Information

The Thalwil Ludothek is a non-profit toy library. It forms part of the Swiss Ludothek Institute.

Opening hours run according to the local school vacation calendar, i.e. the Ludothek is closed during these vacations.

Each member receives a client number, however, no membership cards are issued.

Membership fees: 12 months = Fr. 65.-

6 months = Fr. 40.-

**Payment method is CASH ONLY.**

Any changes to member's Personal Contact Information are expected to be relayed to the Ludothek at the member's earliest possible convenience.

### Renting for Special Events

It is possible for non-Ludothek members to rent toys for special events.

8 (eight) items may be rented for a total cost of Fr. 30.- per week.

### Terms and Conditions

A maximum of 5 items may be borrowed at one time for a maximum of 4 weeks.

With the **exception** of electronic toys, or reserved games, the return of each item may be extended **once** for an additional 4 weeks, after which it must be returned.

This extension may be done telephonically or via e-mail.

Members are expected to check the condition and contents of all borrowed items and report any breakages or missing parts as soon as possible to the Ludothek telephonically or via e-mail.

The Ludothek staff will also check the condition and contents on return of the items.

Toys returned with parts missing will automatically receive an extended return date in order for the missing parts to be found.

Should the missing parts not be found, a charge of **Fr.5.- per missing part** will be levied.

If we have to notify you after a check for missing or defective parts by email or phone, we are forced to charge you a **processing fee** of CHF 8.- on your customer account.

For lost or broken toys, the following replacement charges apply:

- Items less than 1 year old = original cost of the item.
- Items older than 1 year = original cost less 10% for each year.

### Late Returns and Fines

A 1<sup>st</sup> reminder is sent for items 7 days overdue for return = **Fr.5.-**

A 2<sup>nd</sup> reminder is sent for items 14 days overdue: **Fr.8.- + Fr. 5.- = Fr.13.-**

A 3<sup>rd</sup> reminder is sent for items 21 days overdue: **Fr.7.- + Fr. 13.- = Fr.20.-**

### Battery operated Toys

These are borrowed **without** batteries included.

Should there happen to be batteries in the toy already, no guarantee is given regarding the life of the batteries.

Members are required to purchase their own batteries for these toys.

### Liability

The Thalwil Ludothek accepts no responsibility for injuries or damage caused by the misuse of borrowed toys.

Parents are expected to ensure that the toys borrowed are age and safety appropriate for their children.

Toys are to be returned in the same clean condition in which they are borrowed. Take care of our games and packaging. Without original packaging, the game is worthless to the Ludothek.

We and all teammates are thankful for that!